

School/non-profit Information Cincinnati Computer Cooperative (C³)

Equipment is available to qualifying organizations in the following categories:

Documents identified with an asterisk (*) must be submitted with initial request:

A. K-14 School: (Institutionally accredited by an accrediting agency nationally recognized by the US Secretary of Education or approved by the Department of Education of the State in which it is located.)

- *Copy of regional accreditation credentials.

- National Center for Education Statistics School ID _____

Available at <http://www.nces.ed.gov/globallocator>

- State Department of Education School ID Number _____ (Use "IRN" in Ohio)

- *Copy of State sales and use tax exemption certificate.

B. 501(c)(3) Public Charity: -

*Copy of mission statement

- *Copy of current 501 (c)(3) public charity determination letter from the US Department of Treasury. -

*Copy of State sales and use tax exemption certificate.

- Employer Identification Number (EIN) _____

ORGANIZATION NAME: _____

ADDRESS: _____

CITY / _____ STATE / _____ ZIP/ _____

CONTACT PERSON: _____

(Person that will be making equipment decisions)

PHONE: _____ EVENING PHONE: _____

EMAIL: _____

STATEMENT OF USE AGREEMENT

I understand that the equipment provided to the above named agency will be used for the benefit of same agency and will not be sold, traded, or otherwise converted to cash. The Cincinnati Computer Cooperative shall not, in any way be responsible for loss of data due to equipment failure. Should equipment fail within 30 days, it may be returned for repair or replacement at the option of the Cincinnati Computer Cooperative.

1. C₃ asks each recipient school / non-profit to include information in the next available mailing to their students' families or clients recognizing C₃ and thanking the sponsors which made the computer equipment possible.

2. C₃ asks that each recipient school / non-profit have a student / client write a thank you letter to individuals, corporations, or foundations that have made their computer equipment possible.

3. Information on sponsors will be provided with the computers.

I accept the use agreement

PRINCIPAL / DIRECTOR (PRINT NAME) _____

SIGNATURE _____ DATE _____

THIS PAGE MUST BE SIGNED AND MAILED ALONG WITH AN AGENCY CHECK AND THE REQUIRED DOCUMENTS SHOWN ABOVE.

EQUIPMENT REQUEST FORM
Computers for Schools and Non-Profits only
Not for resale to Individuals or Families

- Non profit computers with Microsoft office will not be sold to organizations operating schools.

PLEASE SELECT THE TYPE OF COMPUTERS YOU ARE REQUESTING

Description	Fee per/Item	Quantity Requested	Total Fees
Computers for Schools			
Pentium 4 Computer System with Microsoft XP 256 Meg Ram minimum NO MEMORY UPGRADES CALL FOR AVAILABILITY	\$150.00		
Computers for Non Profits only			
Pentium 4 Computer System with Microsoft XP and Office 256 Meg Ram minimum NO MEMORY UPGRADES CALL FOR AVAILABILITY	\$150.00		
Late model Servers & Server Racks CALL FOR PRICE			
MINIMUM OF ONE HALF OF TOTAL FEES DUE WITH ORDER REMAINDER DUE AT TIME OF PICK UP	Updated 08-12-09	TOTALS	\$

To help us evaluate our communication efforts, please let us know where/how you herd about this program.

Please circle all that apply.

Our pamphlets

Newspaper

Our Volunteers

Other 3C Member

Radio or TV News

Our Web site

BASED ON THE INFORMATION PROVIDED ON THIS APPLICATION, ADDITIONAL INFORMATION MAY BE REQUIRED BEFORE PROCESSING CAN BEGIN. IF FURTHER INFORMATION IS NEEDED, A REPRESENTATIVE FROM CINCINNATI COMPUTER COOPERATIVE WILL CONTACT YOU.

Mail a signed copy of page 1&2, along with payment and all required (*)documentation) to:
Cincinnati Computer Cooperative
49 Novner Drive
Cincinnati, Ohio 45215